

## Lawrence S. Linn Grant Submission Requirements

A proposal, which is not to exceed, eight typed; double spaced pages including the title page. The proposal should include, in the following order:

1. **Current Curriculum Vitae (CV)**
2. **Title Page** – see PDF in the right column of [homepage of the Linn Grant](#) for an example
3. **Research Proposal**
  - a. **Abstract** – A brief summary of the research proposal, suggested to be 250 words or less.
  - b. **Specific Aims** – This should state the objectives of the proposed research. One half to one page is recommended.
  - c. **Background and Significance** – A brief summary of background information and previous relevant research, and the significance of the current proposal. This should address how the proposed project can improve the lives and/or health care of persons with HIV. One to two pages are recommended.
  - d. **Methods** – Describe the research design and the methods to be used to accomplish the specific aims.

This should address the following general elements:

- An overview of the design (2-3 sentences summarizing the type of study, subjects, duration, and outcomes)
- Participants – selection criteria for participants, how participants will be sampled and recruited.
- Describe the research measurements – predictor, potential confounding, and outcome variables should be described. How will these be measured? If an intervention is to be used, describe the intervention. If pre-testing for questionnaires or other measures are planned describe how this will be done. Address any plans for quality control of data and data management.
- Analysis and statistical plan – include a discussion of sample size issues if appropriate, and a description of key outcomes that will be analyzed and the statistical methods that will be used.
- Timetable and organizational structure – should be briefly outlined. Organizational structure should describe the roles of investigators in the project and the roles of project staff.

- Human subjects – any ethical issues related to participants in the project and institutional review of the study should be summarized.

#### **4. A Budget and Budget Justification**

- The budget justification must address any overlap with other existing funding and clearly describe how funding will support activities that are not already funded. (Not subject to the page limit)
- Applications for funding that permits additional components to be added to existing research projects will be considered.
- The study time period should be from 1 to 2 years in length.
- Funds may be requested for the principal investigator to attend one SGIM Annual Meeting to present data from the project.

#### **5. Other Supporting Documents (Optional)**