Lawrence S. Linn Grant

Submission Requirements

A proposal, which is not to exceed eight typed, double-spaced pages including the title page. The proposal should include, in the following order:

1. Title Page - see PDF in the right column.
2. Abstract - A brief summary of the research proposal, suggested to be 250 words or less.
3. Specific Aims - This should state the objectives of the proposed research. One half to one page is recommended.
4. Background and Significance - A brief summary of background information and previous relevant research, and the significance of the current proposal. This should address how the proposed project can improve the lives and/or health care of persons with HIV. One to two pages are recommended.
5. Methods - Describe the research design and the methods to be used to accomplish the specific aims.

This should address the following general elements:

- An overview of the design (2-3 sentences summarizing the type of study, subjects, duration, and outcomes)
- Participants - selection criteria for participants, how participants will be sampled and recruited
- Describe the research measurements - predictor, potential confounding, and outcome variables should be described. How will these be measured? If an intervention is to be used, describe the intervention. If pre-testing for questionnaires or other measures are planned describe how this will be done. Address any plans for quality control of data and data management.
- Analysis and statistical plan - include a discussion of sample size issues if appropriate, and a description of key outcomes that will be analyzed and the statistical methods that will be used.
- Timetable and organizational structure - should be briefly outlined. Organizational structure should describe the roles of investigators in the project and the roles of project staff.
- Human subjects - any ethical issues related to participants in the project and institutional review of the study should be summarized.
6. A budget and budget justification.

- The budget justification must address any overlap with other existing funding and clearly describe how funding will support activities that are not already funded. (Not subject to the page limit.)
- Applications for funding that permits additional components to be added to existing research projects will be considered.
- The study time period should be from 1 to 2 years in length.
- Funds may be requested for the principal investigator to attend one SGIM annual meeting to present data from the project.

7. A brief biographical sketch or CV for each investigator. (Not subject to the page limit.)

**SGIM Online Nomination and Application Instructions**

- Login to the member’s only section of the website
- From the menu on the left, choose Award Nominations & Applications
- Choose “Click Here to Nominate A Member For An Award”
- When the new dialog box appears, choose the red “Add” at the far right
- Use the drop down to “Select an Award”
- Double click in the “Select Nominee” box to bring up the member search box
- When you have located the member, choose “Select” to populate the nominee box
- You will then be prompted to upload required supporting documents for your nomination
- Post Changes