



SGIM Founders' Grant How to Submit

Application

Eligibility, Review Process, and Required forms can be found on the Founders' Grant webpage at:

<http://www.sgim.org/career-center/awards-and-grants/grant-awards/founders-grant>

Applications must meet the following specifications to be reviewed.

Brevity and clarity will enhance the likelihood of success. Please number all pages at the bottom right hand corner. Use one-inch margins and a 12-point font.

The proposal itself should be limited to 5 single space pages and must include, in this order:

PDF1

- A completed proposal cover page, available on the Founders' Grant webpage
- An abstract of no more than 300 words
- A description of no more than 5 single-spaced pages of the proposed research

Proposals must provide background, hypothesis or purpose of the research, significance of the research, methods used, work to be undertaken, and outlook for future extension of the research and its potential for external funding.

PDF2

Additional supporting materials to include that do not count against the page limit:

- Budget (forms available on the Founders' Grant webpage) with a written justification for each item requested. Personnel salary, payment to study subjects, payment for databases, and supplies are eligible for support. Up to 10% of the awarded amount may go toward institutional overhead. Equipment is not eligible.
- Research support, including all current funding with a list of titles, amounts, sources, and grant periods, expired funding for the prior three years, and pending applications. Other research support for co-investigators should be identified.
- Regulatory issues. If research involves human subjects, animals, biohazards, or other regulatory issues, the application should identify those concerns and provide documentation that they will be addressed. IRB approval may be obtained after the application has been approved, but before funds are provided or research has been initiated.

- A biographical sketch for the principal investigator and all co-investigators.
- A one page letter of support from the applicant's mentor that should establish that the applicant will be working as an independent investigator or scholar.
- Conflict of interest. The applicant should explicitly make a statement about whether or not the application involves any potential conflict of interest, and any such conflicts should be described. For instance, if the research could forward the interests of a company in which the applicant has a financial interest, this should be disclosed. Conflict of interest documentation (if required) can be provided as an appendix to the body of the application and will not be included in the page count.

SGIM Online Nomination and Application Instructions

- Login to the member's only section of the website
- From the menu on the left, choose Award Nominations & Applications
- Choose "Click Here to Nominate A Member For An Award"
- When the new dialog box appears, choose the red "Add" at the far right
- Use the drop down to "Select an Award"
- Double click in the "Select Nominee" box to bring up the member search box
- When you have located the member, choose "Select" to populate the nominee box
- You will then be prompted to upload required supporting documents for your nomination
- Post Changes