**Submission Guidelines**

All submissions must be devoid of patient identifiers per HIPAA standards (see below).

Please send submissions and correspondence to the editors at Clinimages.webjgim@gmail.com. Attach to your email, the following:

- Document (Microsoft Word or Open Office or RTF)
  - Title of the work
  - Body
    - Clinical description - brief history
    - Teaching (Take home) point(s)
    - References up to 2
    - One or two MCQs that reinforce the teaching point.
  - Brief bio (<100 words) of the author, including position (medical student or resident) and institution
  - Image(s) .jpg or .png format, B/W or color, up to 2 images <2 MB each

**Please do not submit any new articles until you have heard back from the editors on previously submitted pieces.** This may take up to two months.

Articles should be less than 2000 words, submitted in Microsoft Word or Open Office document. **Naming convention:** For the article, "Generic" by Dr. Jones, save as follows: **Generic_doc_Jones.doc** and **Generic_Image1_Jones.doc** and **Generic_Image2_Jones.doc**

**Review process**

All submissions will be reviewed by the section editor. The editor will review contributions for originality, style, and content. The editor will respond in a timely fashion with either an acceptance, conditional acceptance, request for revision and resubmission, or rejection.

**Patient consent/confidentiality**

Our confidentiality policy is based on the Health Insurance Portability and Accountability Act of 1996 (HIPAA). Please refer to this document with regards to any questions about patient confidentiality: [http://www.hhs.gov/ocr/privacy/](http://www.hhs.gov/ocr/privacy/). As a rule, authors must protect the confidentiality of all individuals whose personal details may be revealed without their consent.

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**Additional Questions**
For additional questions, contact the editors at Clinimages.webjgim@gmail.com.