

Submission Guidelines

All submissions must be devoid of patient identifiers per HIPAA standards (see below).

Please send submissions and correspondence to the editors at Clinimages.webjgim@gmail.com.

Attach to your email, the following:

Document (Microsoft Word or Open Office or RTF)

Title of the work

Body

Clinical description - brief history

Teaching (Take home) point(s)

References up to 2

One or two MCQs that reinforce the teaching point.

Brief bio (<100 words) of the author, including position (medical student or resident) and institution

Image(s) .jpg or .png format, B/W or color, up to 2 images <2 MB each

Please do not submit any new articles until you have heard back from the editors on previously submitted pieces. This may take up to two months.

Articles should be less than 2000 words, submitted in Microsoft Word or Open Office document.

Naming convention: For the article, "Generic" by Dr. Jones, save as follows: **Generic_doc_Jones.doc and Generic_Image1_Jones.doc and Generic_Image2_Jones.doc**

Review process

All submissions will be reviewed by the section editor. The editor will review contributions for originality, style, and content. The editor will respond in a timely fashion with either an acceptance, conditional acceptance, request for revision and resubmission, or rejection.

Patient consent/confidentiality

Our confidentiality policy is based on the Health Insurance Portability and Accountability Act of 1996 (HIPAA). Please refer to this document with regards to any questions about patient confidentiality:

<http://www.hhs.gov/ocr/privacy/>. As a rule, authors must protect the confidentiality of all individuals whose personal details may be revealed without their consent.

Copyright

Authors retain the copyright to materials they submit to JGIM Web. However, authors must wait until their work has been published on JGIM Web prior to submitting elsewhere. Also, we request that authors contact us if a piece that we previously published is accepted in another journal, and we ask that you reference the *Journal of General Internal Medicine - Web Edition* as the original publisher in subsequent publications of the article. Please do not submit work that has already been published elsewhere.

Additional Questions

For additional questions, contact the editors at Clinimages.webjgim@gmail.com.